



# City of Johns Creek 2014 CAPER

The **Consolidated Annual Performance and Evaluation Report** includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26)

## GENERAL

### Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

#### **Program Year 6 CAPER Executive Summary response:**

*The 2014 City of Johns Creek Action Plan provided a basis and strategy for the use of federal funds granted to the City of Johns Creek by the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) program. Johns Creek, incorporated on December 1, 2006, was granted entitlement status by HUD on May 1, 2009. 2014 was an abbreviated year (6 months) following the fifth year (2013) of the City's initial 5-year Consolidated Plan (2009-2013) for the CDBG Entitlement Program. The abbreviated year start-date was July 1, 2014 and the year concluded on December 31, 2014. This year was allowed by HUD in order to give the City the opportunity to negotiate and enter into an agreement with Fulton County for a 3-year Cooperative Agreement commencing January 1, 2015. The program continued to address priority needs of low and moderate income persons in alignment with CDBG national objectives. The 2014 Plan focused on the Senior Citizen Access and ADA Compatibility in the City's Parks; Funding assistance for North Fulton Community Charities aiding families in avoiding loss of homes; Funding assistance for Drake House, an emergency shelter for women and children who have become homeless; And medical transport and meals for low to very low income seniors served through Senior Services North Fulton. The City also held two Fair Housing Workshops using administrative funds held over from the 2013 plan year.*

#### **As of December 31 2014, the end of the 2014 Program Year the status of the program is as follows:**

- 1. The City had Requests for Proposals out and some contract awards for the improvements to Shakerag Park. Work is expected to be completed well within the June 30, 2015 final closeout of the City's Entitlement Status for this Consolidated Plan. The city allocated \$230,117 for improvements to parks allowing for ADA/Senior accessible parking/ bathrooms and trails.*
- 2. The City allocated \$31,000 of the public service funds towards avoidance of homelessness through North Fulton Community Charities and Emergency*

*Shelter through Drake House. All services have been delivered and as of the close of the plan date, and final reimbursement was pending.*

3. *The City dedicated \$9,000 in public service programming funds towards senior citizens services at Senior Services North Fulton. By the end of the program year, all services had been delivered and final reimbursement was pending.*

## **General Questions**

1. Assessment of the one-year goals and objectives:
  - a. Describe the accomplishments in attaining the goals and objectives for the reporting period.
  - b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.
    - a. If applicable, explain why progress was not made towards meeting the goals and objectives.
  - B. Describe the manner in which the recipient would change its program as a result of its experiences.
  - C. Affirmatively Furthering Fair Housing:
    - a. Provide a summary of impediments to fair housing choice.
    - b. Identify actions taken to overcome effects of impediments identified.
  - D. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.
  - E. Leveraging Resources
    - a. Identify progress in obtaining "other" public and private resources to address needs.
    - b. How Federal resources from HUD leveraged other public and private resources.
    - c. How matching requirements were satisfied.

### **Program Year 6 CAPER General Questions response:**

*The City of Johns Creek has made reasonable progress in attaining the goal of implementing the CDBG program during the 2014 Project Year. The city sees no barrier to expending all 2014 funds on the approved projects by June 30, 2015 thereby complying with the 1.5 rule for timely expenditure of funds. Additionally, the City continued implementation of the 2010 Impediments to Fair Housing Plan. (See Plan attached. Actions taken are outlined below.*

- *The City has continued the public safety housing stipend. (Barrier 1)*
- *The City Council approved the construction of 264 apartment housing units in 2011 and while the city did not approve any new apartments in 2014, there are currently 3,133 tenable units in the city. (Barrier 1 & 7)*
- *The City Council approved the construction of 90 reduced cost, age restricted (seniors) housing units in 2011. As of the close of the 2012 year, all homes were occupied and continue to be occupied. (Barrier 1 & 11))*
- *The City Council approved 126 senior age-restricted apartments in 2013. Those apartments began construction in the 2013 program year and will complete construction this year. (Barrier 1 & 7)*
- *The City Council approved 214 higher-density owner-occupied projects in three separate zoning cases in 2013.(Barrier 1 & 7)*
- *The City has maintained and enhanced its relationship with the Johns Creek Community Association whose primary focus is gathering community input on zoning activity. (Barrier 2)*
- *The City named a zoning task force to review the current zoning procedures and made recommendations to Council to ease the process and improve citizens notification and involvement. (Barrier 2)*
- *The Community Development Department conducted a complete review of the Zoning Ordinance and reported that the final review of the Zoning Ordinance has determined that it provides a wide array of residential housing choices with minimal regulatory obstacles in creating mixed-income developments. (Barrier 2)*
- *The City has maintained relationships with both Chambers of Commerce serving our business community in order to promote economic development and job creation. (Barrier 9)*
- *The City continues to take a leading role in the support of Johns Creek Advantage, an economic development corporation aimed at retaining businesses in Johns Creek and at bringing in new businesses and spurring economic growth. Although the City did not use CDBG funds, the City continues to dedicate financial resources to this start-up. (Barrier 9)*
- *The City has issued an RFP for a City-wide Economic Development Strategy. (Barrier 9)*
- *City leadership has actively pursued business relocation to Johns Creek in order to increase employment opportunities for residents. (Barrier 9)*
- *The City conducted residential foreclosure studies in 2010 and 2011 and will continue to track. An additional study is planned prior to December 31, 2014.(Barrier 9)*
- *The City conducted a retail vacancy study in 2010, including conditions of retail sites and updated in 2011 and while the City has noted continued growth in this sector, and has continued tracking. (Barrier 9)*
- *A shade structure to provide workforce shelter along transit route was constructed in 2012. (Barrier 12)*
- *The City launched a regional arts festival in 2013 and held again in 2014 and 2015 that includes entertainment that specifically celebrates*

*the diverse culture and the varied minority groups within Johns Creek. (Barrier 4.)*

- *The Mayor of the City continues as an active participant at the Atlanta Regional Commission, particularly as an advocate for public transit. He has been installed at the first vice president of the Georgia Municipal Association, and will continue to work toward economic stability initiatives in that role. (Barrier 13)*
- *The City has posted links to education materials for Fair Housing from HUD and Georgia Department of Community Affairs (DCA) on the City web site for our community. City staff has hosted public fair housing workshops and is making plans to partner with Fulton County on workshops going forward. The City will continue to consult with the Georgia Department of Community Affairs and the Metro Fair Housing Services of Atlanta. (Barriers 3, 4 & 14)*
- *City staff facilitated the formation of the North Fulton Poverty Roundtable bringing together service providers, local government, key business, Fulton County Schools, public health and faith community stakeholders to address the homeless needs across our community. (Barrier 9)*
- *The City hosted a Fair Housing workshop specifically for members of the North Fulton Poverty Roundtable that was attended by several groups. (Barrier 3)*
- *The City hosted a public Fair Housing workshop and although we did not have public participation, the city took that opportunity to train several staff members. (Barrier 3)*
- *Through the North Fulton Poverty Roundtable, the City put considerable staff effort into supporting a community-wide forum to be held August, 2014 to bring awareness to homelessness and poverty issues in the community and address service gaps. As a direct result, a new north Fulton service agency is being established in Johns Creek to help with regional coordination of services. (Barrier 9)*
- *The City has improved access to business nodes through the ongoing installation of a multi-use trail system and through efforts to close sidewalk gaps. (Barrier 12)*
- *Shade structures and benches have been installed along the multi-use trail in order to facilitate comfortable accessibility to business nodes. (Barrier 12)*

## **Managing the Process**

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

### **Program Year 6 CAPER Managing the Process response:**

*City staff is regularly briefed on CDBG requirements as per training and advice received by the Program Director, Program administration staff and the Deputy Director of Community Development. Program administration consults regularly with HUD offices when questions arise and HUD's response is communicated to staff and City Attorney as appropriate.*

## Citizen Participation

1. Provide a summary of citizen comments.
  - A. During the 15-day posting a citizen questioned the location of the property referred to on p. 8 (i). The citizen was informed the property was the development project known locally as the Central Business Planning District.

The City advertised and held a public hearing on March 30, 2015. The following comments were recorded:

- B. *A citizen reported her concerns that CDBG funds come with strings that the city does not want and urged the City Council Members to pay back the funds and decline all further grant funds of this nature. The citizen read numerous portions of the CAPER Draft to Council members, pointing out that these portions show that there the Federal Government is attempting to "engineer" our city. She wished to be clear that she fully supports charities, however feels those organizations should be supported by individuals, not governments. She also requested that it be made clear that she supports and embraces diversity in our community.*
- C. *A citizen reported that she fully supported the City's use of CDBG Funds and that she understood there needed to be a balance. She commended staff on their creative use of funds, particularly on the redevelopment of the Newtown School. She further supported the use of funds with respect to social service organizations. She noted that the funds enhance and support a diverse community which she personally feels creates a better community.*

END CITIZEN PARTICIPATION

2. In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

### **Program Year 6 CAPER Citizen Participation response:**

Public Hearing and Public Comment Schedule was as follows. Per the City of Johns Creek Citizen Participation Plan, the CAPER will be posted for a minimum of 15 days on the city web site, at the City Clerk's office and at the Northeast/Spruill Oaks Regional Library and the Robert E. Fulton Regional Library at Ocee. Posting was announced in the City's paper of record on March 12 2015. A public hearing will be

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held on March 30, 2015 and CAPER submitted March 31, 2015. Comments are encouraged in writing, via phone and through a designated email, [cdbg@johnscreekga.gov](mailto:cdbg@johnscreekga.gov).

The funds available to the City of Johns Creek for the 2014 Program Year were budgeted as follows for city-wide programming:

**BUDGETED USES OF 2014 CDBG FUND FOR THE CITY OF JOHNS CREEK, GEORGIA**

ADA Improvements in parks for Seniors and individuals with disabilities	\$ 230,117
Senior Programming	\$ 9,000
North Fulton Community Charities	\$ 28,000
Emergency Shelter/Drake House	\$ 3,000
<b>Total</b>	<b>\$ 270,117</b>

**Institutional Structure**

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

**Program Year 6 CAPER Institutional Structure response:**

*During the program year, designated staff attended training at the Atlanta HUD office. Additionally, Adult Activity Center Staff was continually briefed on acceptable use of the Adult Activity Center and funds designated for senior programming. In addition, the City's designated Citizen Responder was briefed on use of CDBG for North Fulton Community Charities and Drake House. Efforts were made to reach out the Fulton County Health and Human Services so as to better coordinate the city's response to individuals and families in need. Dedicated staff attended a meeting off all cities in the Fulton County Cooperative Agreement to discuss a needs analysis.*

*Staff consulted regularly with the Atlanta HUD office in order to ascertain the best way to serve needs in the City of Johns Creek, including leveraging the resources already available through Fulton County.*

*These actions all moved the City towards a concerted effort to coordinate response across the region and moved the City towards the cooperative*

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*agreement they have entered into with Fulton County for the 2015-2017 program years.*

## **Monitoring**

1. Describe how and the frequency with which you monitored your activities.
2. Describe the results of your monitoring including any improvements...
3. Self Evaluation
  - a. Describe the effect programs have in solving neighborhood and community problems.
  - b. Describe progress in meeting priority needs and specific objectives and help make community's vision of the future a reality.
  - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
  - d. Indicate any activities falling behind schedule.
  - e. Describe how activities and strategies made an impact on identified needs.
  - f. Identify indicators that would best describe the results.
  - g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
  - h. Identify whether major goals are on target and discuss reasons for those that are not on target.
  - i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

### **Program Year 6 CAPER Monitoring response:**

*During the 2014 Program year all programs were monitored by Program Director Monte Vavra and overseen by City Manager Warren Hutmacher. City staff continues to meet regularly to evaluate potential funding, use, and resident policy for the Adult Activity Center.*

- a. *Regular meetings were held with the City's Public Works department to ensure timely and proper expenditure of funds on accessibility projects. Projects in the 2014 Action Plan are slated for completion by June 30, 2015. These projects will increase accessibility for seniors to Park Place and increase accessibility for severely handicapped individuals to city-wide Park Services.*
- b. *The City continues to increase its engagement with severely handicapped individuals through assigning staff members to the local Civitan Club and by taking an active role in launching Junior Civitan Clubs in our three high schools. Currently these groups are working with the city to offer weekly activities specifically for handicapped individuals and an annual Spring Picnic in order to more thoroughly engage the community. These organizations and activities did not exist*

*in Johns Creek prior to the City's engagement with individuals in the community.*

- c. The City Parks & Recreation Department has increased offerings for individuals with disabilities and continues to grow that program as a direct response to Council direction.*
- d. City Parks & Recreation staff continually provides programs for Johns Creek resident senior citizens through Park Place at Newtown School. Residency requirements are in place with a regular review and reporting structure.*
- e. The 2014 Action Plan made use of CDBG funds to support those families in most dire need of housing assistance through North Fulton Community Charities and Drake House. Both agencies adhered to reporting guidelines.*
- f. In 2014 over 119 households in Johns Creek received aid with rent or utilities through North Fulton Community Charities. These funds assisted that agency in their primary goal of keeping families in their homes during times of financial crisis.*
- g. Direct assistance to lowest income seniors has proven difficult as the County's designated agency, Senior Services North Fulton, was unable to reliably identify residents of Johns Creek receiving services. Staff worked closely with Senior Services in 2013 in order to assist them in using City-developed tools to identify households. These efforts met with some success and SSNF introduced a proposal for inclusion in the 2014 Action Plan. That plan resulted in 1,075 meals to low income seniors and 55 instances of medical transport for low income seniors.*
- h. Construction projects aimed at increased accessibility for seniors and severely handicapped individuals fell slightly behind schedule as severe weather in 2014 resulted in a backlog of projects.. These projects are now in process and will be complete in time to meet the 1.5 rule.*
- i. As noted in previous years, the City is unable to control the price of real estate within its borders. While this may effect availability of affordable housing, the City has taken steps towards encouraging multiple property owners in the development of high density housing in conjunction with a city center economic development plan. The city dedicated \$250,000 to a design study for a commercial district that is to include high density housing and easy access to jobs.*

- j. *The City has improved access to business nodes through the ongoing installation of a multi-use trail system and through efforts to close sidewalk gaps.*

## **Lead-based Paint**

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

**Program Year 6 CAPER Lead-based Paint response: N/A**

## HOUSING

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### **Housing Needs**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

#### **Program Year 6 CAPER Housing Needs response:**

- a. *The Analysis of Impediments to Fair Housing Choice (under 2009 Action Plan) was received and adopted by Council during the 2010 Program year. Additionally the Council has adopted a Fair Housing Choice Plan and continued implementation throughout the 5-year program and in the abbreviated 6<sup>th</sup> year. Since 2011 the City has approved 480 apartments including 90 age-restricted, reduced cost apartments for seniors and in 2013 approved 216 high density housing units. Additionally, the City Council has approved funds to launch a study for the development of a City Center that encourages the development higher density residential and rental properties within walking distance of employment opportunities.*

### **Specific Housing Objectives**

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

**Program Year 6 CAPER Specific House objectives response**

*As noted, The Analysis of Impediments to Fair Housing Choice (under 2009 Action Plan) was received and adopted by Council during the 2010 Program year. Additionally the Council has adopted a Fair Housing Choice Plan during the 2010 Program year and funded implementation in the 2011, 2012, 2013, and 2014 Action Plans. A progress report is included under the General Response section.*

**Public Housing Strategy**

1. Describe actions taken during the last year to improve public housing and resident initiatives.

**Program Year 6 CAPER Public Housing Strategy response:**

*The city does not have public housing, however seeks to improve living conditions for seniors, individuals with disabilities and to avoid homelessness through emergency aid and provide crisis housing and support services for families who have lost housing. Since the adoption of Fair Housing Plan the City has implemented all strategies consistently and diligently.*

**Barriers to Affordable Housing**

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

**Program Year 6 CAPER Barriers to Affordable Housing response:**

*As noted, The Analysis of Impediments to Fair Housing Choice (under 2009 Action Plan) was received and adopted by Council during the 2010 Program year. Additionally the Council adopted a Fair Housing Choice Plan and funded implementation in the 2011, 2012, 2013 and 2014 Action Plans as a proactive step towards eliminating barriers to affordable housing in Johns Creek. The city notes that one of the primary barriers is the cost of land in Johns Creek. The city has no role in controlling land values within its borders. The City began implementation of the Fair Housing Plan on time as outlined above under General Questions and continued implementation during the 2014 year. In addition, the City has taken positive steps towards encouraging additional high density, rental housing in conjunction with a city center development plan.*

**HOME/ American Dream Down Payment Initiative (ADDI)**

1. Assessment of Relationship of HOME Funds to Goals and Objectives
  - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
  - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report

- a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).
4. Assessments
    - a. Detail results of on-site inspections of rental housing.
    - b. Describe the HOME jurisdiction's affirmative marketing actions.
    - c. Describe outreach to minority and women owned businesses.

**Program Year 6 CAPER HOME/ADDI response:**  
**N/A**

## HOMELESS

### Homeless Needs

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

**Program Year 6 CAPER Homeless Needs response:**

*Homeless Needs were not identified as a problem area in the Analysis of Impediments to Fair Housing Choice. The City will however continue to monitor and should homeless needs be identified the city will respond accordingly.*

*During 2012, 2013 and 2014 program years, the City identified a need for crisis housing for mothers and children. Each year the city allocated funds and to date 5 families have been served through the Drake House.*

*During the 2014 Program year, the city did receive reports of individuals who may have been homeless. The city made efforts to locate these individuals and, when able to, provide them with access to appropriate services. In an ongoing effort to locate individuals in need of services, the city has established working relationships with agencies, health care facilities and community stakeholders.*

### Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

**Program Year 6 CAPER Specific Housing Prevention Elements response:**

*The city will continue to monitor and will consult with local agencies regularly in order to identify and potential needs for a prevention strategy.*

*During the 2014 program year, the City did identify and respond to a need in the community directing \$28,000 to fund homelessness prevention for any family, who due to financial hardship, was at risk of becoming homeless. The city was also able to direct funds not used by Drake House in 2014 to North Fulton Community Charities. As a result, NFCC will be reimbursed for assistance to was reimbursed funds directed towards Johns Creek Families for shelter. These funds assisted 88 unduplicated households (271) individuals with rent and/or utility payments.*

## **Emergency Shelter Grants (ESG)**

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
  - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
  - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
  - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
  - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
  - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
  - b. Homeless Discharge Coordination
    - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
  - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

**Program Year 6 CAPER ESG response:**  
**N/A**

## COMMUNITY DEVELOPMENT

### Community Development

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
  - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.
  - b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.
  - c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.
2. Changes in Program Objectives
  - a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.
3. Assessment of Efforts in Carrying Out Planned Actions
  - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
  - b. Indicate how grantee provided certifications of consistency in a fair and im
  - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.
4. For Funds Not Used for National Objectives
  - a. Indicate how use of CDBG funds did not meet national objectives.
  - b. Indicate how did not comply with overall benefit certification.
5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
  - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
  - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
  - c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.
6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
  - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
  - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.

- c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.
  7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
    - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.
  8. Program income received
    - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
    - b. Detail the amount repaid on each float-funded activity.
    - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
    - d. Detail the amount of income received from the sale of property by parcel.
  9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
    - a. The activity name and number as shown in IDIS;
    - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
    - c. The amount returned to line-of-credit or program account; and
    - d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.
  10. Loans and other receivables
    - a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
    - b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
    - c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.
    - d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
    - e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.
  11. Lump sum agreements
    - a. Provide the name of the financial institution.
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- b. Provide the date the funds were deposited.
  - c. Provide the date the use of funds commenced.
  - d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.
12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year
- a. Identify the type of program and number of projects/units completed for each program.
  - b. Provide the total CDBG funds involved in the program.
  - c. Detail other public and private funds involved in the project.
13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies
- a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

**Program Year 6 CAPER Community Development response:**

*For the 2009, 2010, 2011, 2012, 2013 and 2014 Program years, the city supported accessibility for seniors and individuals with disabilities in libraries; instituted a comprehensive parks and recreation plan for seniors and individuals with disabilities including construction of accessible facilities and parking as well as enhanced programs; launched and completed work on the conversion of a municipal building to use as an Adult Activity Center and adopted and began implementation of a Fair Housing Action Plan. Additionally in 2014 a comprehensive review of the zoning ordinance concluded that density is supported and obstacles minimal. These objectives were developed and accepted by HUD in accordance with 24 CFR 91.1. These objectives, which primarily serve low to moderate income persons, fall under the Suitable Living Environment objective category.*

*In 2012, 2013, and 2014 the city directed CDBG funds to two agencies directly related to the prevention of homelessness in North Fulton. These activities fall under the Activity Helping Low/Mod Income Persons. Low/Mod income was documented by the agencies. In 2014 the city directed CDBG funds to Senior Services North Fulton to provide transportation to medical appointments and regular meals for low and extremely low-income seniors.*

*Grantee followed the consolidated plan guidelines, as submitted to and accepted by HUD prior to initiating any programs. The grantee also followed local guidelines, in compliance with all state and federal guidelines in the bidding and awarding of contracts using CDBG funds.*

*The city made every effort to implement the 2014 Action Plan under the 2009-2013 Consolidated Plan and did not by any action or willful inaction hinder the implementation of the plan.*

*While Johns Creek remains in the earliest stages of its identification as an entitlement community the city continues to monitor use of all CDBG funds through normal accounting procedures under the direction of the City Finance Director and CDBG Program Administration.*

**The City of Johns Creek realized no program income during the 2014 Program Year.**

*The City did petition and receive approval for an extension of the 5-year Consolidated Plan resulting in the extension and the 6-month 2014 plan. . Additionally, the deadline for completion of the City of Johns Creek Consolidated Plan was extended to June 30, 2015. These actions were undertaken in order to allow Council to enter into a Cooperative Agreement with Fulton County for the 2015-2017 Program Years following an exhaustive review of the City's options going forward. In August of 2014, Johns Creek City Council moved to defer entitlement status and enter into a cooperative agreement with Fulton County for 2015-2017. Staff will work strategically with the County to develop plans that meet the national objectives as defined by CFR 91.1 serving primarily low to moderate income persons.*

**Antipoverty Strategy**

1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

**Program Year 6 CAPER Antipoverty Strategy response:**

The City of Johns Creek, through North Fulton Community Charities, assisted 88 households that were classified low, very low and extremely low income levels in the abbreviated program year. In an effort to stabilize the household by assisting in avoiding homelessness through rent and utility payments, the City sought to assist heads of households by allowing them to focus primarily on attaining stable employment. Additionally, by offsetting these costs for North Fulton Community Charities, it allowed that agency to direct funds towards programs to assist homeowners with financial counseling, employment services, and no-cost Graduate Equivalency Diploma tutoring.

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**NON-HOMELESS SPECIAL NEEDS**

**Non-homeless Special Needs**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

**Program Year 6 CAPER Non-homeless Special Needs response:**

*The Fair Housing Choice Plan adopted by council in the 2010 Program year includes support of non-homeless special needs persons through city administrative and community development consultation. The City has taken positive steps to identify and develop dialogue with our special needs population through outreach such as Civitan Club, and the Mayor's office partnership with the Atlanta Regional Commission for the annual Special Needs Circus outing. Additionally, the City has*

*instituted a recreation program specifically supporting individuals with special needs that continues to grow in offerings and popularity.*

*During the 2009, 2013 and 2014 Action Plan Years, CDBG funds were used in an effort to make city parks more accessible to special needs populations and seniors.*

*The City sought to help families at risk of becoming homeless by dedicated funds (\$28,000) to North Fulton Community Charities to help offset housing costs for low/moderate income families. All funds were used.*

*The City dedicated funds (\$9,000) to assist Senior Services North Fulton in providing Meals and medical transport to low and very-low income senior citizens. All funds were expended.*

## **Specific HOPWA Objectives**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives  
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
  - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
  - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
  - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
  - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
  - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
  - f. Those community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
  - a. Grantee Narrative
    - i. Grantee and Community Overview
      - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services
      - (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected

- (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
  - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
  - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
  - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
  - (7)
- ii. Project Accomplishment Overview
    - (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
    - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
    - (3) A brief description of any unique supportive service or other service delivery models or efforts
    - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
  - iii. Barriers or Trends Overview
    - (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
    - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
    - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
- b. Accomplishment Data
    - i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
    - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

**Program Year 6 CAPER Specific HOPWA Objectives response: N/A**

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## OTHER NARRATIVE

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Include any CAPER information that was not covered by narratives in any other section.

**Program Year 6 CAPER Other Narrative response:**

Sources of City of Johns Creek HUD Funding, 2013 Program Year

CDBG	\$270,117
HOME	\$0
ESG	\$0
HOPWA	\$0
Section 8	\$0
LIHTC (low-income housing tax credits)	\$0
Competitive Homeless	\$0
TOTAL FUNDING	\$270,117

Throughout the Citizen input process, the city as per the Citizen Participation Plan advertised and hold a public hearing in the development of the 2014 CAPER. The draft CAPER was made available for a minimum of 15 days at the Robert E. Fulton at Ocee Library Regional Library and the Northeast/ Spruill Oaks Regional Library; on the city website and in the City Clerk’s office and monitored email via the [cdbg@johnscreekga.gov](mailto:cdbg@johnscreekga.gov).

Public Comment is detailed in the appropriate section of the report and both the Website public notice and the advertisement will be submitted concurrently with the 2014 CAPER

*Listing of reference documents*

- PR 03
- PR 06
- PR 23
- PR 26
- City of Johns Creek Fair Housing Plan
- City of Johns Creek Public Notice on Public Hearing, March 30, 2015
- Johns Creek Herald legal notice of Public Hearing, March 30, 2015.